Training & Implementation

PropertyBoss SOLUTIONS

PB Mobile Inspector Orientation

Orientation Series

One-On-One Training

Training & Implementation FAQs

Why is Training Important?

Although the PropertyBoss application is very intuitive to use, training can greatly accelerate the learning curve and provide clients with a greater understanding of the configuration options and robust feature set included in PropertyBoss.

What is Web-Based Training?

Web-Based Training is a one-on-one session where the instructor connects directly to the client's PC to provide hands-on experience. A computer, Internet connection and phone are required to conduct the training session.

What Type of Training Is Offered?

PropertyBoss offers Basic, Intermediate and Advanced training courses. Basic courses provide an understanding of how to configure and use the base system and allow users to improve their overall familiarity and efficiency with PropertyBoss. Intermediate courses cover additional areas typically of interest to users once they are familiar with the base system. Advanced topics cover Add-On Modules, advanced features and user-defined agendas created specifically to cover unique needs. Contact PropertyBoss for more information.

How Is Training Scheduled?

Training can be scheduled online at http://training.propertyboss.com.

(800) 562-0661

Course Overview

To ensure that you have a successful experience with the PB Mobile Inspections app, we invite new Mobile Inspections clients to participate in the Orientation Program.

The Mobile Inspections Orientation Program is designed to familiarize you with the basic functionality and capabilities of the mobile inspections app. This program typically lasts about 30 minutes and is conducted over the telephone. In this session you will learn how to setup and navigate through the various aspects within the mobile inspections app and complete inspections while out of the office.

ORIENTATION

Course Outline

- **Mobile Inspections App Overview**
  - Download and Install
  - Logging in
  - Initial sync

- **Completing Inspections**
  - Viewing inspections assigned (as administrator)
  - Viewing inspections assigned (as Resident)
  - Taking pictures and adding them to inspections

- **Finalize, Submit, and Syncing with Database**
  - Complete and sign inspections
  - Sync completed inspections